



Durham Trinity School and Sports College

Provider Access Policy Statement

Created by	F. Day (AHT, CEIAG Lead)
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Introduction

This policy statement set outs the arrangements for managing the access of external providers to students from Durham Trinity School and Sports College for the purposes of providing information and guidance about their local training and education offer.

The policy statement complies with the Durham Trinity School and Sports College's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

All students are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of the careers programme, which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer regarding technical education and apprenticeships – through options events, assemblies, careers workshops or conventions and taster events.
- To understand how to make applications for technical courses and apprenticeships.

Management of Provider Access Requests

A provider wishing to request access should contact:

Mrs Fiona Day

Assistant Headteacher with responsibility for CEIAG

Telephone: 0191 3864612

Email: durhamtrinity@durhamlearning.net

Opportunities for Access

A range of opportunities and events are integrated into Durham Trinity School and Sports College's Careers Education Programme. Providers are offered an opportunity to come into school and speak to students, staff and/or parents. The annual programme of CEIAG events can vary and therefore it is recommended that the provider contacts the member of staff stated above to facilitate the most suitable opportunity for them to gain access.

Under the school's safeguarding policy guidelines, we request that providers who have regular and sustained contact with the students have DBS checks. All visitors will also be subject to reasonable supervision. A copy of the current safeguarding policy is available on the school website.

Premises and Facilities

Access to appropriate rooms, resources and facilities will be agreed with the provider prior to the commencement of the visit. Providers are welcome to provide the school with copies of their prospectus or course literature which can be shared with pupils during CEIAG themed sessions or via the Careers Noticeboard.