

Durham Trinity School & Sports College



Child Protection Policy Summary

December 2018



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This summary is for quick reference only. Further information can be found in the full Keeping Children Safe in School: Child Protection within Safeguarding Policy (2018) (subject to annual review and approval by the Governing Body) which is published on the school website and in Office 365 share point.

Child protection issues may relate to neglect and hidden harm, physical injury, sexual abuse, emotional abuse. (Please refer to the policy for full definitions and signs).

ROLES AND RESPONSIBILITIES

Designated staff with responsibility for Child Protection

Designated Safeguarding Lead	Mrs J O'Neill	Assistant Headteacher
Deputy Designated Lead	Mrs F Day	Assistant Headteacher
Deputy Designated Lead	Mrs P Dickinson	Assistant Headteacher
Additional Child Protection Officer	Mrs D Chapman	Parent Support Advisor

Responsible for:

- Making referrals to appropriate agencies.
- Liaising with those agencies to ensure correct procedures are followed during investigations.
- Maintaining full records for case conferences.

Headteacher

Responsible for:

- Establishing an ethos where children feel able to disclose fears and to ensure effective and discreet management of such.

Staff/Support Staff/Volunteer Helpers

Responsible for:

- Upholding the schools 'telling' ethos.
- Acting promptly to refer disclosures having discussed confidentially stipulations with child.

Parents:

Responsible for:

- Respecting and valuing their child as an individual.
- Supporting school as a 'safe' environment and taking appropriate action.

Children:

Responsible for:

- Supporting fellow pupils.
- To be honest in any disclosures made and to behave responsibly according to school rules.

PROCEDURES

1. Receiving disclosure

- Listen without leading; ask only to clarify what a child is saying.
- Do not promise confidentiality, but explain 'need to know' basis.

2. Responding to disclosure

- Note a child's demeanour and wording.
- Refer as soon as possible to designated staff.

3. Acting upon a concern or non-accidental injury

- Make a note of possible marks.
- Do not make enquiries to parent/carer/other children or staff.
- Speak with a member of the designated staff as soon as possible.